

# HOME RECEPTIONIST®

Your new Receptionist phone gives you total control and management of your incoming calls. A quick glance at the phone display or the touch of a button is all it takes – no more complicated activation codes. It couldn't be easier.

## SPECIAL FEATURES OF YOUR RECEPTIONIST PHONE

- Stores up to 50 names and numbers in your personal directory.
- Shows you who's calling before you answer.\*
- Lets you send an incoming caller to Voice Mail.\*
- Sends a message asking a new caller to please hold.\*
- Lets you join a new call in with your existing call.\*

**Note:** Before you start, please review the instructional materials and video included with your phone. You will also need to call 1 800-332-3487 from your Qwest Receptionist phone to activate your services.

## THE RECEPTIONIST PACKAGE

Make your Receptionist phone work even harder. The special Receptionist package combines the special calling features Call Waiting Deluxe and Caller ID. Now when you hear the Call Waiting Deluxe tone, (it's slightly different than the regular Call Waiting tone), the phone display shows you the name and number of the incoming caller. It lets you decide how to handle the call.

## VISUAL MESSAGE WAITING INDICATION

Visual Message Waiting Indication lets you know when you've got messages. Here's how it works:

- A flashing red bar on your phone lets you know you've got messages.
- When you see the red bar flashing, lift the receiver or press the speaker button.
- Then press the key labeled "messages." Your Voice Mail retrieval number will be dialed automatically.
- Follow the recorded instructions to get your messages.

\* Must purchase additional services to use all of the features shown.

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**1 800-244-1111** for customer assistance